

Mayor O'Brien opened the Agenda Meeting at 9:30 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 9, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Melendez,  
Novak

Absent: Councilmen Lembo

Others Present: Mayor Kennedy O'Brien  
Daniel Frankel, Business Administrator  
Wayne A. Kronowski, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Jessica Morelos, Assistant Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on April 23, 2018.

**ORDINANCE #404-18**

**AN ORDINANCE SUPPLEMENTING AND AMENDING REVISED GENERAL ORDINANCE CHAPTER II, SECTION 2-38.3 RETURN CHECK FEE AND TAX REDEMPTION STATEMENT FEE AND CHAPTER I, SECTION 1-7.1 RETURN CHECK FEE TO BE IN COMPLIANCE WITH STATE STATUTE**

(Admin. & Finance Committee – Co. Novak, Public Hearing April 23, 2018)

**ORDINANCE # 405-18**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO ADD SECTION 7-19 TRAFFIC CONTROLS FOR STREET AND HIGHWAY CONSTRUCTION AND MAINTENANCE OPERATIONS FOR MUNICIPAL ROADS**

(Public Safety Committee – Co. Buchanan, Public Hearing April 23, 2018)

• **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Sayreville Little League** to conduct an Off-Premise 50/50 and an On-Premise Merchandise Draw Raffle on June 9, 2018 at Burkes Park (RA: 2187 & 2188)
- 2) **Animal Rescue Force** to conduct an Off-Premise 50/50 on October 27, 2018 at Sayrebrook Animal Hospital (RA:2189).
- 3) **St. Stanislaus Kostka RC Church** to conduct an On-Premise Non Draw Money Wheel Raffle, an On Premise Non Draw Wheel Raffle on June 20, 21, 22 & 23, 2018 and an On Premise Draw Raffle on June 23, 2018 RA:2190, 2191, 2192)

- (1-3) Approved

C) **Tax Appeal** received from the following:

- 1) Sayreville Shopping Plaza, LLC, Block 386.07,  
2909 Washington Road
- 2) Suresh & Sunita Lal, Block 248.08, Lot 5, 4 Tutty Circle
- 3) Pol Mic, Inc., Block 29.04, Lot 2, 3145 Bordentown Ave.
- 4) E.I. DuPont Co., Block 37, Lot 1, 250 Cheesequake Road  
Block 42, Lot 1.01, Washington Rd.  
Block 41, Lot 1.04, Washington Rd.
- 5) Verizon New Jersey, Inc., Block 999, Lot 1, Sayreville
- 6) Khausboo Caterers, LLC, Block 240, Lot 2, 606 Main Street
- 7) Deepakkkuman & Swatiben Sheth, Block 114, Lot 34.01,  
16 Elizabeth St.
- 8) Angel & Carmen Campos, Block 153, Lot 20, 1 Joseph St.
- 9) Hamed Barzak, Block 161, Lot 7.01, 8 Little Broadway
- 10) Tabi Home, LLC, Block 449, Lot 6.04, 56 Upperbrook Ct.
- 11) Carolina Ramos & Soledad Buonarrigo,  
Block 542, Lot 214, 216 Cliff Ave.
- 12) Kupsch Realty, LLC, Block 144, Lot 24, 15 Kupsch St.
- 13) SAJJ, LLC, Block 278, Lot 1, 1 victory Plaza
- 14) Karen Goldstein, Block 229.03, Lot 1, 1 Winsor Ct.
- 15) DCH Investments, Inc., Block 413, Lot 5, 955 Route 9

- Forward to Tax Counsel

D) Committee Reports – Councilwoman Novak:

- 1) Budget was adopted tonight so she will be meeting with the CFO to discuss the introduction of Ordinances.

• **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports: (None)**

B) Notice received from Melrose Hose Co. No. 1 on the change in status of the membership of Anthony Jackowski to a Life Member.

- Congratulated Tony Jackowski for attaining Life Membership.
- Receive & File.

C) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Sayreville Recreation & Wrestling on September 8 & 9, 2018 from 10AM-2PM.
- 2) Sayreville Touchdown Club on August 11 & 12, 2018 from 10AM-2PM.

- Approved.

D) Committee Reports – Councilman Buchanan

- 1) Reported on the Police Auxiliary carnival from April 26-29 at Kennedy Park.

2) Commented and asked the Business Admin and Attorney to work with the recycling contractor for recommendations on how to avoid the recycling being blown around during high winds.

The Borough Attorney said that one other shore town that he represents contracted with a vendor for a type of container so the items would not blow out. He would give the business admin. the contact info the that town's administrator. Councilwoman Novak asked the residents that if they know it would be windy, not to put out the recycling the night before. She also suggest this to the Recycling Coordinator to get the message out there.

3) Reported that he and the Business Administrator met with the Superintendent of Schools and the Police Chief this afternoon to discuss school safety and they asked if the School Committee could meet this week to discuss school security and security measures. He asked the Business Admin. to coordinate this meeting.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports: (None)**

B) Notice of resignation received of Helen Bruno Raccuia as a member of the Recreation Advisory Board.

- Receive & File

- C) Committee Reports – Co. Melendez:  
1) Reported on various recreation sponsored events.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports: ( None)**

B) Committee Reports – Co. Grillo

1) Reported on having a Water & Sewer Committee meeting held two weeks ago that wasn't completed and asked that if Co. Melendez, Co. Novak and Dan were available before the next meeting on April 23<sup>rd</sup> at 6:15 and have Bob Smith attend the meeting so they could complete that agenda.

2) Reported on having received an e-mail from a resident on Devonshire Road. Councilwoman Kilpatrick said that she forwarded that over to the DPW Director asking him to send someone out to look and clean that up.

• **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports: (none)**

B) Request for participation in a Meridian Health Event – **Paint the Town Pink** event during the month of May, 2018 and request to place a staked sign at the entrance to Kennedy Park along Washington Road and on Digital Bill Boards.

- Approved

C) Committee Reports – Co. Kilpatrick

1) Commented that the Dept. of Public Works employees are some of the hardest working employees in our town and wanted to give them a shout out. Thanked them for allowing her to do a ride-along during one of the snow storms to see first hand what it is like to be out there during these storms.

2) Expressed the need to invest more in our Dept. of Public Works, our infrastructure and community, our kids. Expressed that she is proud of our town, our employees and proud to be a resident.

• **PLANNING & ZONING – Councilwoman Kilpatrick for Co. Lembo**

A) **Minutes & Departmental Reports:**

**Move the following minutes be received and filed:**

1) Sayreville Planning Board Minutes of February 7, 2018

- Receive & File

B) **Notice to Adjacent Community/property owner** - received Notice of Ordinance Introduction from the Twp. of Old Bridge amending and adopting revisions to their Official Tax Map Ordinance

- Receive & File

C) Committee Reports: 1) \_\_\_\_\_

• **MAYOR – Kennedy O'Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Authorization to adopt an Employee Retiree Insurance Waiver Policy and have it removed from all bargaining agreements.

- Councilwoman Novak said that he would have to sit down with the Unions and get their approval for this item to be removed from their bargaining agreement. Mr. Kronowski stated that it is in the Statutes that this matter not be part of any bargaining agreement. Co. Novak said that before we approve this she would like all council members to receive copies and for the unions to be brought in and discuss with them.

- No one disagreed.

- 2) Discussion on amending Chapter VIII, Section 3 of the Revised General Ordinances Peddlers & Hawkers, to add a provision for the transfer of a P-2 Site Specific License; Waiving fees for those holding a P1 or P2 License applying to participate in a Special Event, etc.

- Ordinance.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to appoint Paul Eginton to the position of Violations Clerk in the Municipal Court.

- Hold until next meeting.

**- Public Works**

**- Recreation**

- 1) Request for Resolution to conduct the following Program:  
- Melt Exercise Program- 4 Wk. Intervals - \$10/Class

- Resolution

- 2) Authorization to execute an agreement with FieldTurf, Inc. of Calhoun, GA for the purchase of synthetic turf at Veteran's Field and the Recreation Complex through a Keystone Purchasing Network Cooperative Purchasing Program #201801.01.20 for an amount not to exceed \$1,109,228.71.

- Resolution

Mayor O'Brien questioned how much the County would be contributing and how much the borough would have to put in. Mr. Frankel replied the County is paying \$1.5 million and this was for the turf for the both fields.

- 3) Authorization to execute an agreement with Musco Sports Lighting, LLC of Oskaloosa, IA for the purchase of Light Structure Systems through the National Joint Powers Program Contract #082114-MSL for an amount not to exceed \$925,000.00.

- Resolution

**- Water & Sewer**

- **Meeting Notifications** - Asked the council how they would like to move forward with sending out meeting notices for Special Meetings.

- Web Site, Cable Access, web home page
- Nixle Alert for Special Meetings

- **Memo from Water Dept.** that from 8:00 PM on April 10 through 8:00 AM April 12<sup>th</sup> the Water & Sewer Utility will be performing Up-grades to our Duhernal Well System that will interrupt the flow of water to our Treatment Facility. There will be no interruption of water service to your home or business but asked for assistance in helping to conserve water during this period.

- **Memo from the MCUA** of them excavating a section of their sewer pipeline for inspection and repair line. Heavy equipment will be brought in on MCUA Sanitary Sewer Easement property parallel to Canal Street.

- **C.F.O. - Wayne Kronowski**

1. Resolution to cancel unfunded balance of 2010 NJEIT Bond Ordinance for Water Treatment Plant Expansion in the amount of \$835,000.00.

- Resolution

- **BOROUGH ENGINEER -Jay Cornell**

- 1) 2015 Roadway Paving & Reconstruction Project – Phase I  
- Closeout of Contract and Change Order (Improvements to Quaid Street)

- Resolution

2) Lee Avenue Area Drainage Improvements – Closeout of Contract and Change Order

- Resolution

- **BOROUGH ATTORNEY - Michael DuPont - None**

- **EXECUTIVE SESSION - None**

- **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for questions or comments on any and all items.

Those appearing were:

- Fred Block 25 Calliope Road

Questioned the figures for the Turf Fields and Lighting project. Looked like the project would be over \$2 million dollars and it was mentioned that it would cost over \$4 million dollars for the whole project. Mr. Kronowski stated that the resolutions spoke about earlier does not include the site work only the materials. Such as the improvements to the stands, and buildings. Councilman Melendez said that the cost for the entire project is \$4.3 million dollars. That includes two fields, lighting, and other improvements such as bathrooms, parking and bonding fees.

- Jim Robinson, Borelle Square

Jim Robinson felt this was an excellent project, but reminded the council that this capital project would have to be referred to the Planning Board in accordance with NJS40:55D-31 which requires that prior to the expenditures to any amount of money a project like this needs to be referred to the planning board for public comment and input. Councilman Melendez stated that a public hearing and comment period was held when allocating the money through the ordinance. The Borough Attorney said that he would look into the requirement through State Statute.

Mayor asked if there were any other questions or comments. There being none the Mayor called for a Motion. Councilwoman Novak moved to close the public portion. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business.

Mayor O'Brien called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Time: 10:09 P.M.

**SIGNED:**

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Theresa A. Farbaniec, RMC  
Municipal Clerk

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Date Approved